

Address all correspondence to:

The Municipal Manager  
Kopanong Local Municipality  
Private Bag X23  
**TROMPSBURG**

9913

**Email:Kubeka@kopanong.gov.za**

**Website: www.kopanong.gov.za**



Tel: 051- 7139200

Fax: 051-7130292

### EXTERNAL ADVERTISEMENT

Kopanong Local Municipality subscribes to the principles of Affirmative Action and its administrative offices are situated in Trompsburg, 125 km from Bloemfontein in the Free State. Kopanong Local Municipality incorporates the following towns: Bethulie, Edenburg, Fauresmith, Gariep Dam, Jagersfontein, Philippolis, Reddersburg, Springfontein, Trompsburg.

**Suitably qualified candidates are invited to apply for the following post:**

JOB ADVERTISEMENT	
<b>JOB TITLE</b>	<b>MUNICIPAL FINANCIAL MANAGEMENT INTERNSHIP PROGRAMME</b>
<b>REPORTING TO</b>	<b>MANAGER BUDGET AND EXPENDITURE</b>
<b>SALARY</b>	<b>R 100 000.00 (P.A)</b>
<b>NO OF INCUMBENTS</b>	<b>1</b>
<b>DURATION</b>	<b>Two years fixed term Contract</b>
<b>PREFERRED MINIMUM EDUCATION</b>	<ul style="list-style-type: none"> <li>✚ B.Com Degree or National Diploma with Accounting, Economics or Finance</li> <li>✚ Basic Computer Skills</li> <li>✚ Good Analytical report Writing</li> <li>✚ Fully bilingual</li> <li>✚ Ability to work under pressure</li> </ul>
<b>PREFERRED MINIMUM EXPERIENCE</b>	<b>None</b>
<b>JOB RESPONSIBILITIES</b>	<ul style="list-style-type: none"> <li>✚ Work for municipality as of learning process</li> <li>✚ Be available for and participate in all learning and work experience required by the internship.</li> <li>✚ Comply with the workplace policies and procedures of the Municipality</li> <li>✚ Complete any daily logs or any written assessment tools supplied by the municipality to record relevant workplace experience.</li> <li>✚ Attend all study periods and theoretical learning sessions, also after hours( evenings and/or Saturdays) with education and training provider and undertake all learning conscientiously;</li> <li>✚ Complete and maintain professional portfolio of evidence in accordance with the guidelines;</li> <li>✚ Obey all reasonable and lawful instructions from the municipality</li> </ul>
<b>ADDITIONAL COMPETENCIES</b>	<ul style="list-style-type: none"> <li>✚ Knowledge and experience of the Municipal environment</li> <li>✚ Problem solving skills.</li> </ul>
<b>APPLICATION TO BE DIRECTED TO</b>	<ul style="list-style-type: none"> <li>✚ In anticipation of a large number of applications, correspondences will be limited to the short listed candidates only.</li> <li>✚ We appreciate your demonstrated interests of being part of the Kopanong Local Municipality.</li> <li>✚ Canvassing for appointment is highly discouraged</li> <li>✚ Applications :Details and comprehensive Curriculum Vitae including covering letter accompanied by certified copies of qualifications must be addressed to:</li> </ul>

	<ul style="list-style-type: none"> <li data-bbox="853 219 1481 275">✚ The Municipal Manager, Kopanong Local Municipality Private Bag X23, Trompsburg, 9913</li> <li data-bbox="853 302 1481 383">✚ You are further advised that the Council has the right to appoint any candidate if it is in its view that no suitable candidate could be found.</li> <li data-bbox="853 436 1481 517">✚ No faxed or emailed applications will be accepted. If you have not received any response within 30 days after the closing date, consider your application unsuccessful.</li> <li data-bbox="853 544 1481 624">✚ Enquiries regarding the position may be directed to the Chief Financial Officer: Me M.P Koatla at the following telephone number: (051) 7139 200/283</li> </ul>
<b>DATE OF PUBLICATIONS</b>	05 September 2017
<b>CLOSING DATE OF APPLICATIONS</b>	22 September 2017
<b>MUNICIPAL MANAGER</b>	Mr M.M Kubeka

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**MR M.M KUBEKA**  
**MUNICIPAL MANAGER**

