

Address all correspondence to:
 Kopanong Local Municipality
 Private Bag X 23
 The Municipal Manager
TROMPSBURG
 9913
 Email: lebo@kopanong.co.za
 Website: www.kopanong.gov.za



Tel: 051- 7139200
 Fax: 051-7130292

EXTERNAL ADVERTISEMENT

Kopanong Local Municipality subscribes to the principles of Affirmative Action and its administrative offices are situated in Trompsburg, 125 km from Bloemfontein in the Free State. Kopanong Local Municipality incorporates the following towns: Bethulies, Edenburg, Fauresmith, Gariep Dam, Jagersfontein, Philipollis, Reddersburg, Springfontein, Trompsburg.

Suitably qualified candidates are invited to apply for the following posts:

JOB ADVERTISEMENT	
JOB TITLE	DIRECTOR COMMUNITY SERVICES
REPORTING TO	THE MUNICIPAL MANAGER
SALARY	Offer of remuneration will be determined by competence in line with the guidelines as set out in the Government Gazette No. 40118 of 04 July 2016. Category 2: Minimum R726 954-00, Midpoint: R816 803-00 Maximum: R906 651-00
NO OF INCUMBENTS	1
DURATION	Fixed term performance contract of employment linked to the term of the current Council of the Municipality
ADDED ADVANTAGE/S	A Certificate Programme in Municipal Development (CPMD) or Municipal Finance Management Programme (MFMP)
PREFERRED MINIMUM EDUCATION	<ul style="list-style-type: none"> ✚ A recognised B-degree ✚ Senior Degree
PREFERRED MINIMUM EXPERIENCE	5 years' relevant experience at a Senior Management level
JOB RESPONSIBILITIES	<ul style="list-style-type: none"> ✚ Report directly to the Municipal Manager, the incumbent will be responsible for; ✚ Planning and prioritising the Community Services Department in accordance with the relevant Municipality Legislation; ✚ Management of effective provision of relevant municipality Health Services as determined by National Health Act; ✚ Take overall responsibility for the lead direct Traffic Disaster Management, Cleaning, Parks, Recreation, Grave, Yards, and Library Services ✚ Strategic Capacity and Leadership ✚ Programme and Project Management ✚ Financial Management ✚ Change Management ✚ Knowledge Management ✚ Service Delivery Innovation ✚ Problem Solving and Analysis ✚ People Management and Empowerment ✚ Client Orientation and Customer focus ✚ Communications ✚ Honesty and Integrity
ADDITIONAL COMPETENCIES	<ul style="list-style-type: none"> ✚ Competency level as per Municipality Performance for Municipal Manager and Manager directly accountable to the Municipal Manager ✚ Extensive Knowledge of relevant legislation, Procedure and processes pertaining to the position ✚ Possession of a valid driver's licence ✚ Ability to make high level presentations ✚ Managerial skills, good interpersonal, communication and negotiation skills ✚ Good people knowledge, writing and motivating skills ✚ Hard working and committed to community work, willing to work extensive extra hours and days.
APPLICATION TO BE DIRECTED TO	<ul style="list-style-type: none"> ✚ Application: Detailed and comprehensive Curriculum Vitae including application form accompanied by recently certified

	<p>copies of Qualifications, ID and drivers licence must be addressed to:</p> <ul style="list-style-type: none"> ✚ The Municipal Manager, Kopanong Local Municipality Private Bag X23, Trompsburg, 9913. ✚ It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualification Authority (SAQA) and to attach the proof thereof. ✚ In anticipation of a large number of applications, correspondence will be limited to the short listed candidates only. ✚ Shortlisted or recommended candidates will be subjected to a competency based assessment for two days prior appointment. ✚ The official application form can be accessed from Municipal website(www.kopanong.gov.za) ✚ Successful candidates will be required to sign employment contract on or before assumption of duty, a performance agreement within 60 days of appointment and disclosure of financial interest and also to undergo security vetting. ✚ We appreciate your demonstrated interest of being part of Kopanong Local Municipality. ✚ You are further advised that the Council has the right to appoint any candidate if it is in its view that no suitable candidate could be found. ✚ Canvassing for appointment is highly discouraged. ✚ The appointment will be made in compliance with the provisions of section 57 of the Local Government Municipal Systems Amendment Act of 2011. ✚ No faxed or emailed applications will be accepted. If you have not received any response within 30 days after the closing date, consider your application unsuccessful. ✚ Enquiries regarding the position may be directed to the Municipal Manager: Me L.Y Moletsane at the following telephone number: (051) 713 9203
CLOSING DATE OF APPLICATIONS	28 July 2017
MUNICIPAL MANAGER	Me L.Y MOLETSANE

LY MOLETSANE (Me)
MUNICIPAL MANAGER

